

BOARD OF HEALTH MEETING
Wednesday, August 3, 2016
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Richard Hurlbert, Dr. Flowers, Patty Shinnars, Holly Matucheski

ALSO PRESENT: Sheila Rine, Karen Hegrans, Pete Pennington, Janice Cahak, Meghan Mattek, Carlene Nagel, Gary Olsen, Darlaen Jansen

EXCUSED: Julie Webb and Dale Dahms

1. B. Benishek called the meeting to order at 10:30 a.m.
 - a. Reminder to silence phones
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by P. Shinnars, seconded by D. Hurlbert to approve the agenda. Motion carried.
4. Recognize members to be excused – Motion by D. Hurlbert, seconded by J. Popelka to excuse J. Webb and D. Dahms from this meeting. Motion carried. Please note: J. Webb requested to phone in for the meeting, however, Ron thought it would be too difficult with reviewing the budget, etc.
5. Minutes of the July 6th, 2016 board meeting were approved with motion by D. Hurlbert, seconded by J. Popelka. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – H. Matucheski would like to review Ron managing 2 departments.
7. Review bills paid.
8. The next meeting will be Wednesday, September 7th, 2016 at 10:30 a.m.
9. Review, discuss and adopt Health Department budget for 2017 and 2018 – Carlene passed around a 1 page summary. This was reviewed and discussed. There is a proposed tax levy limit that the Finance Department sets and the Health Department was within the budget that was set. There will be a resolution going to the County Board in August to support increasing the part-time nurse to full-time effective 1/1/17. This is not reflected in the budget as the funding source will be coming from elsewhere. Motion by H. Matucheski, seconded by D. Hurlbert to adopt the 2017 and 2018 budget. Motion carried. Several at-large members requested that the full budget be e-mailed or mailed to them for review. Finance will send to Sheila who will then send it out to all BOH members.
10. Correspondence and Reports:
 - a. Legislative Update – Currently, the Legislators are on recess. Karen discussed the most recent topic WALDAB was working on was funding for Communicable Disease Surveillance.

B. Benishek would like the BOH to send a letter of recommendation to our legislators to fund communicable disease/reproductive health for local Health Departments. Karen will write the letter and the BOH will all sign in support.

11. Director's report and Personnel Update:

- a. Update on request to advance part-time nurse to full-time for 2017 – This position will go to the County Board on August 16th. Karen passed around pictures of meth labs and health hazards that the part-time RN has been working on. B. Benishek mentioned that we need to remember that Prevention is what we do and when the County Board meets in August, we need to support this position. B. Benishek wants information such as what was passed around, sent to County Board members ahead of time and also for Ron to request to J. Nagel that when this Resolution comes up, Ron should be allowed 5-10 minutes to discuss the reasons for this increase. Dr. Flowers stated she has seen an increase of patients, even those as young as 2-3 years old, coming in with needle pokes from finding syringes all over the community. This takes a lot of follow-up on the physicians part as well.

12. Public Health:

- a. Data report for July was passed around and discussed.
- b. General Public Health Update – Karen stated that in July alone, we have had 3 Campylobacter cases, 3 new Hept. C; 9 Lymes; 1 strep; 2 Chlamydia; 1 E-Coli; 1 Samonella and 1 Giardia case. The staff has been very busy doing follow-up on these reportable diseases.
- c. Program Updates – BHLC/CHIP/Health Coalition update – The Healthy Ways newsletter and NALBOH magazine was passed around. Meghan stated there is no WEB update. They will be meeting next week. WEB will be expanding to 8 schools this fall, including AMS and AHS and parochial schools. The first packing day will be October 1st. There is an increased need for volunteers to help pack with the increase in the number of schools. Dr. Flowers suggested that after a BOH meeting, all members of BOH go to the Food Pantry to pack for 1 day. Meghan stated they usually pack Wednesday afternoons and will continue for 30 weeks. They will be setting up packing rooms at the AMS and AHS and will be for all students K-12th grade.
AmeriCorp – Karen read Wendee's report. Wendee was hired as a Crisis Intervention Worker through North Central Health Care Center. In her letter, Wendee discussed the amount of Prevention work that has been done over the past 2 years; including working with Guiding Good Choices, health fairs, e-cig presentations. She has also been working with substance abuse, tobacco and mental health education. Wendee also mentioned that as a Crisis Intervention Worker, she has received calls from Langlade County 3 times within 1 week for crisis help. B. Benishek stated she will be missed and the BOH should send a letter of thanks to Wendee for her work at the Health Department. J. Popelka also suggested the County Board members should receive a copy of the letter Karen read as it talks about the need to increase the part-time RN to full-time.
School Nurse Update – Darlaen stated they are currently moving into their new offices at the high school and middle school. The schools are very secured and once school starts for the day, the only door that will be open, will be entering through the office doors. Darlaen also discussed the "first aid to go bag" that will be at the high school, in case an issue arises, staff can grab this bag which will include, flashlights, names of students, map of the schools, etc. Also each classroom at the elementary schools will be equipped with the same thing with a

red bag with a binder including steps for CPR, 1st AIDE, roster of students in that classroom, etc. Kathy Bowman from Elcho/White Lake School was invited to attend, however, did not show.

13. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared.

14. New Business:

- a. Conference/Workshop attendance – BOH Members. D. Hurlber made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by P. Shinners. Motion carried. Staff list reviewed.
- b. Presentation on emerging drug issues in the county and need for dedicated environmental health nurse to provide timely follow-up – This was discussed earlier. Karen reviewed the number of meth involved cases that the part-time nurse is currently working on. B. Benishek talked about the officer that came to the departments and talked about current drug issues and H. Matucheski stated she talked with Robin and he is making arrangements to have him come to a County Board meeting and talk about this as well.

15. Referrals/Recommendations for September meeting – Sarah Lautzenhiser and Robin Stowe will present information to the Board of Health on Langlade County creating a Humane Officer position. Karen stated in the WI Counties Association magazine, there is an article on Humane Officer. Sheila will send a copy to the at-large members and Darlaen Jansen as they don't see this. Karen also mentioned that our nurse Jean and her husband Dr. Dan Turunen spoke with Dr. Bardelmeier, who previously owned the Antigo Vet Clinic and he heard Sarah was wanting to do this. Dr. B has some concerns as the Humane Officer is given Sheriff type duties and is deputized. When Dr. B was in town, the majority of his calls would be involving large animals and now that Dr. Sarah bought the clinic, she is only a practice for small animals, with no large animal experience. Most calls in the past involved horses, cows, llamas, etc. Dr. B believes a veterinarian as a Humane Officer would be a conflict of interest. Normally a vet would see how sick the animal is and refer them to the Humane Officer. Vets are not typically Humane Officers. This will be discussed further in September. It was also suggested to invite John Schunke to the BOH meeting.

16. Motion by H. Matucheski, seconded by J. Popelka to adjourn the meeting at 11:45 a.m. Motion carried.

Submitted by:
Sheila Rine