

BOARD OF HEALTH MEETING  
Wednesday, July 6<sup>th</sup>, 2016  
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Richard Hurlbert, Dale Dahms, Dr. Flowers

ALSO PRESENT: Ron Barger, Sheila Rine, Karen Hegranes, Stephanie Thiede, Lucianne Kreger, Brittany Santiago (student intern)

EXCUSED: Holly Matucheski, Julie Webb and Patty Shinnars

1. B. Benishek called the meeting to order at 10:30 a.m.
  - a. Reminder to silence phones
2. Pledge of Allegiance. Attendance as listed above. Introductions were made. Brittany Santiago is a student through Viterbo with clinical hours through the Health Department this month.
3. Approve agenda – Motion by D. Dahsm, seconded by D. Hurlbert to approve the agenda. Motion carried.
4. Recognize members to be excused – Motion by D. Hurlbert, seconded by J. Popelka to excuse H. Matucheski, J. Webb and P. Shinnars from this meeting. Motion carried.
5. Minutes of the June 1<sup>st</sup>, 2016 board meeting were approved with motion by D. Hurlbert, seconded by J. Popelka. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – Ron will be adding to the next couple of agendas discussion of the creation of Humane Officer.
7. Review bills paid.
8. The next meeting will be Wednesday, August 3<sup>rd</sup> at 10:30 a.m.
9. Correspondence and Reports:
  - a. Legislative Update – Ron has been following the Preparedness funding and Zika. Zika is in Minnesota slowly making its way North, so a matter of time before it is in Wisconsin.
10. Director's report and Personnel Update:
  - a. Update on Office Manager and Clerical transition plan – Ron introduced Lucianne Kreger as the new full-time office assistant shared between Health and Social Services.
  - b. Proposal to advance part-time nurse to full-time for 2017 – Ron stated there will be a joint meeting between Executive and Finance on Friday at 8:30 a.m. Ron reviewed the reasons behind advancing the part-time nurse to full-time. Just last week, there were 9 health hazards and with the current part-time position only being 3 days a week, makes it difficult to get these completed in a timely manner. Stephanie explained what type of complaints

come in and the contacts being made such as hoarding, drug houses, animal complaints, garbage, etc. Ron stated the part-time nurse is still in training and takes time. D. Dahms stated that eventually the county will need to realize we need more staff and can't continue to cut. May need to do a referendum and ask to increase the tax levy to support additional support.

11. Public Health:

- a. Data report for June was passed around and discussed. Motion by D. Dahms, seconded by Dr. Flowers to approve data report. Motion carried.
- b. General Public Health Update – Ron mentioned that CDC and the Advisory Committee has stated that the Flumist was only 3% effective, therefore, we will not be having any flumist this next flu season. Karen stated that peak of flu just finished within the last few weeks. Working on a few salmonella cases along with Hepatitis C.
- c. Program Updates – BHLC/CHIP/Health Coalition update – Meghan was unable to attend so Ron passed around her update on the Community Health Needs Assessment (CHNA) which the actual results will be released soon. The health related priorities are listed in the handout. Also the weekend backpack summary is included.  
AmeriCorp – Ron stated that Wendee was just hired in the crisis unit at North Central Health Care in Wausau. Wendee will complete her term with AmeriCorp by the End of August.  
Diaper Bank – The diaper drive concluded on Fathers Day. There were several collection spots that collected 5877 diapers and \$300 in cash donations. If people need diapers, they can go to several locations to receive them or refer them to the Health Department, Head Start, HOPE, or AVAIL.  
School Nurse Update – No update. It was questioned about the Elcho/White Lake School Nurse. Ron stated the school nurse is a shared position between the 2 schools and these hours vary. It was suggested to invite the Administrator and RN to attend a future meeting or possibly hold an evening meeting with the Antigo Administrator and nurse and White Lake/Elcho Administrator and nurse to attend our board meeting.

12. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared.

13. New Business:

- a. Conference/Workshop attendance – BOH Members. D. Dahms made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by J. Popelka. Motion carried. Staff list reviewed.
- b. Presentation on Blastomycosis – Stephanie gave a presentation and overview on Blastomycosis.

14. Referrals/Recommendations for August meeting – Ron mentioned that he will be on vacation 7/30-8/15, so Karen will lead the August meeting.

15. Motion by D. Hurlbert, seconded by Dr. Flowers to adjourn the meeting at 11:35 a.m. Motion carried.

Submitted by:  
Sheila Rine