

BOARD OF HEALTH MEETING
Wednesday, June 1st, 2016
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Holly Matucheski, Julie Webb, Richard Hurlbert, Dale Dahms, Patti Shinnors

ALSO PRESENT: Ron Barger, Sheila Rine, Karen Hegranes, Darlane Jansen, Wendee Cox

EXCUSED: Dr. Flowers

1. B. Benishek called the meeting to order at 10:30 a.m.
 - a. Reminder to silence phones
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by D. Hurlbert, seconded by D. Dahms to approve the agenda. Motion carried.
4. Minutes of the May 4th, 2016 board meeting were approved with motion by H. Matucheski, seconded by P. Shinnors. Motion carried.
5. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – None.
6. Review bills paid.
7. The next meeting will be Wednesday, July 6th at 10:30 a.m. (H. Matucheski and J. Webb will be excused from this meeting).
8. Correspondence and Reports:
 - a. Legislative Update – Ron read a letter that he received from Senator Tammy Baldwin who is proposing the “LifeBoat Act”, which will set aside funds via a tax on opioids for substance abuse treatment center, establish new addiction treatment facilities and recruit and increase reimbursement for certified mental health providers providing substance abuse treatment.
9. Personnel Update
 - a. Update on Office Manager and Clerical transition plan – S. Rine has accepted the position as Office Manager and has moved into Liane’s office, next to Ron’s in Social Services. There were 54 applicants for the Clerical position. RJ went through them and narrowed it down to approximately 20, which Ron and Patsy then narrowed it down to 7 to be interviewed. As of today, 1 person dropped out. Interviews will be held tomorrow for the remaining 6.
 - b. Proposal to advance part-time nurse to full-time for 2017 – Ron discussed his plan to move ahead of schedule with proposing moving the part-time nurse to full-time status effective Jan. 1, 2017. Currently, the plan was to move this position to full-time in 2019, but volume of

work has increased to the point that additional staff is needed sooner than later. Discussed the need to educate members of the county board and public as to why this full-time position is necessary. Motion by D. Dahms, seconded by P. Shinnors to have Ron move forward with this proposal to other committees. Motion carried.

10. Director's Report – Ron reported above.

11. Public Health:

- a. Data report for May was passed around and discussed. Motion by D. Hurlbert, seconded by J. Popelka to approve data report. Motion carried.
- b. General Public Health Update – Karen mentioned there were 3 individuals exposed to Measles on a return flight home in Chicago O'hare. 2 of the individuals were from Langlade County. This is a big process with a lot of paperwork and time involved. The 2 individuals are on a 21 day observation. Also reviewed Shingles, Pertussis and Samonella cases.
- c. Program Updates – Healthy Ways newsletter passed around. BHLC/CHIP and LH Coalition continue to meet. B. Benishek would like to receive a copy of the BHLC agenda. B. Benishek encourages other members to attend as well. There is a Healthy Ways Walk tonight from 3-6 p.m. on the boardwalk. Registration is at Lake Park.
AmeriCorp – Wendee mentioned she will be at the Healthy Ways Walk tonight sharing prevention education for parents on how to talk with their children about drugs, etc. She will have brochures to hand out as well. On June 14-15, Wendee will be attending the NorthWoods Coalition meeting and training in Wausau. Wendee will also be receiving the Northwoods Member of the Year award. Wendee's service will be ending in August.
Diaper Bank – The diaper drive continues until Fathers Day. Good response with donations of diapers and monetary donations.

12. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared. 2 nurses were also on the Breakfast Club.

13. New Business:

- a. Conference/Workshop attendance – BOH Members. D. Dahms made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by H. Matucheski. Motion carried. Staff list reviewed.

14. Referrals/Recommendations for July meeting – B. Benishek would like an update on blasto and AIDS. P. Shinnors would like an update on the Weekend Backpack on how it went and future plans.

15. Motion by H. Matucheski, seconded by D. Hurlbert to adjourn the meeting at 11:20 a.m. Motion carried.

Submitted by:
Sheila Rine