

BOARD OF HEALTH MEETING  
Wednesday, March 2<sup>nd</sup>, 2016  
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Patty Shinnors, Holly Matucheski, Arlene Bonacci, Dale Dahms, Richard Hurlbert, Dr. Flowers

ALSO PRESENT: Ron Barger, Sheila Rine, Karen Hegranes, Stephanie Fassbender, Wendee Cox, Darlane Jansen

1. R. Hurlbert called the meeting to order at 10:30 a.m.
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by B. Benishek, seconded by H. Matucheski to approve the agenda. Motion carried.
4. Minutes of the February 3<sup>rd</sup>, 2016 board meeting were approved with motion by J. Popelka, seconded by A. Bonacci. Motion carried.
5. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – none.
6. Review bills paid.
7. The next meeting will be Wednesday, April 6<sup>th</sup> at 10:30 a.m.
8. Correspondence and Reports:
  - a. Legislative Update – Karen mentioned that Bill AB864, Youth Access to Alcohol that occurs on licensed premises is being discussed.
9. Personnel Update/Director's Report: Ron mentioned that Liane Blahnik, Administrative Assistant at Social Services gave her notice and her last day is Friday. Was just informed on Monday, so that didn't leave a lot of time to cross train anyone or look at job descriptions. Ron would like to move Sheila to Administrative Assistant for both departments (Social Services and Health). Sheila would continue with some of her programs at Health and also do some of the programs at Social Services that Liane did. In addition, would be able to hire a full-time clerical position to serve both Health and Social Services and increase the current clerical position from .8 to full-time starting in 2017. This would allow 3 clerical positions (between Health and Social Services) to be cross-trained between departments. Discussion. D. Dahms stated that we need to move this plan forward to Personnel and Executive for further discussion. Motion by B. Benishek, seconded by H. Matucheski to move forward with this plan to Personnel and Executive Committees. All in favor except P. Shinnors, Dr. Flowers and A. Bonacci. Motion carried.

10. Public Health:

- a. Data report for February was passed around and discussed. Motion by B. Benishek, seconded by A. Bonacci to approve data report. Motion carried.
- b. General Public Health Update – Discussed the Zika virus, in which WHO has declared this an International Public Health Crisis. No active Pertussis. Testing continues.  
D. Jansen stated she moved her school office over to the high school. She personally contacted parents by phone if their child was behind in immunizations.
- c. Program Updates – Healthy Ways newsletter passed around. BHLC continues to meet but will focus on data coming out of the next Community Health Needs Assessment (currently underway).

Surveys for the Community Health Needs Assessment were passed around last month. If you need more, let Ron know and he will get you some. So far, the hospital has received over 400 back, with a goal of 800.

AmeriCorp – Wendee co-presented at the NCHC Education Summit at NTC on Feb. 25<sup>th</sup>. She will be going to have a booth at the Amron health fair today sharing information on e-cigs and mental health. Wendee mentioned that there is a new synthetic drug being sold and seen in Antigo at a local gas station. It is illegal to sell in Wisconsin but businesses are selling them because the label states “jewelry cleaner”. Cosmic Blast, Blast Off and Role-x (clock cleaner or pipe cleaner), are all names they are going by. They are all synthetic and illegal. The Youth Risk Behavior Survey (YRBS) is going on right now in all 3 school districts, so when the results are presented, we will share with the BOH. It was also suggested to share this with the Social Services committee.

Diaper Bank – 2 grants pending. Received a \$500 grant from B-3 and also a \$500 donation from an individual.

11. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared. Staff also went on the radio several times. Ron also mentioned that since January, the Health Department has sold 54 Radon Kits.  
Next month, we would like to recognize B. Benishek for 50 years on the BOH.
- b. Drug Free Communities Grant Update – Karen is working on this grant. Takes time for the Federal Government to acknowledge who we are and what county we live in, etc. So this is a work in progress.

12. New Business:

- a. Conference/Workshop attendance – BOH Members. B. Benishek made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by A. Bonacci. Motion carried. Staff – None.

13. Referrals/Recommendations for April meeting – Will update on the personnel changes.

14. Motion by H. Matucheski, seconded by A. Bonacci to adjourn the meeting at 11:50 a.m. Motion carried.

Submitted by:  
Sheila Rine