

BOARD OF HEALTH MEETING  
Wednesday, December 2<sup>nd</sup>, 2015  
10:30 a.m. – Health Service Center Board Room

MINUTES – NO QUORUM

PRESENT: Judy Popelka, Richard Hurlbert, Dr. Flowers, Arlene Bonacci

ALSO PRESENT: Ron Barger, Sheila Rine, Wendee Cox, Karen Marten, Karen Hegranes, Stephanie Thiede, Darlaen Jansen

EXCUSED: Holly Matucheski, Patty Shinnars, Robert Benishek

NOT EXCUSED: Angela Schreiber

**\*\*No Quorum in order to have official meeting – meeting will commence with informal presentation and discussion**

1. R. Hurlbert started the meeting at 10:35 a.m.
2. Pledge of Allegiance. Attendance as listed above. Introductions were made.
3. Minutes of November 4<sup>th</sup>, 2015 reviewed.
4. The next meeting will be Wednesday, January 6, 2016 at 10:30 a.m.
5. Correspondence and Reports:
  - a. Legislative Update – Ron reported on Assembly Bills that he is watching included AB310, restricting state funds to Planned Parenthood. AB311; is looking at affordable meds for STI's. Dr. Flowers suggested writing a letter on behalf of the BOH in regards to these bills. Ron stated he signed on with WALHDB and endorsed not signing off on this. Ron will see if there is a template that can be done on behalf of the BOH. AB362; is looking at easing tax restrictions on having multiple county Health Departments be part of a collaborative Health Department. AB417; Selling of food items at farmers markets, etc.
6. Personnel Update: Stephanie Thiede was hired as the part-time RN. She will be able to work 42 hours per pay period. Ron mentioned that in January, we will be receiving an intern from UW LaCrosse who is studying to be a Health Educator. Darlaen Jansen was introduced as the school nurse for the Antigo district. D. Hurlbert would like to see the school nurse for White Lake and Elcho come to a BOH meeting.
7. Director's Report: Dick H. mentioned the letter he received from the State Health Officer congratulating Ron and the department on the 140 Review that was done in 2014 and approving us for the Level II Health Department for the next 5 years.
8. Public Health:
  - a. Data report for November was passed around and discussed. Increase in vaccinations due to flu and school-based clinics. Also, an increase in baby visits made since Karen Marten has

been hired to do this program. Vision screenings were also done at the same time of flu clinics.

- b. General Public Health Update – No pertussis; Flu is low. Mumps in Southern WI.
- c. Program Updates – Healthy Ways newsletter passed around.
  - AmeriCorp – Wendee mentioned she is working on the Community Health Needs Assessment and getting surveys and interviews done. Attending a Substance Abuse Summit at NTC in Wausau next week. Working on promoting Action Alliance and has started a facebook page, hopefully reaching out to the younger population. Trying to get more youth involved and continuing to find ways to spread prevention information. She will be presenting her e-cig/vaping presentation to the employees at CCCW.
  - Langlade Health Coalition – Meghan couldn't attend as she is continuing to work on the next CHNA and surveys. Interview questionnaire was handed out and Ron asked they be returned to him ASAP.
  - Diaper Bank – Karen mentioned there are many partners involved in this project including Social Services, AVAIL, Head Start, OB, Salvation Army and Health Department. Have some funding available. Karen Kieper's sister and niece make the outer shell and 4 inserts that are washable and Karen M. passed around a display of what they would look like. They go from birth to 30 lbs. Purchased 20 of these kits to start with and are continuing to apply for grants and donations.

9. Health Department Director's performance evaluation was discussed and the presented to the health director.

10. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared.
- b. Preliminary results of school-based flu clinics were discussed. Ron passed around copies of the school-based flu clinics results with the percentages and enrollments numbers. When he completes the after-action report, he will share with the BOH.

11. New Business:

- a. Grant for medication safety – Ron mentioned that Karen and Marie Graupner worked on the medication/disposal safety grant and received it. This is the grant they write for and have received every 2 years.
- b. HPV Grant – Ron mentioned that Karen also wrote for the HPV grant through the Immunization Coalition. We just completed the first HPV grant that we received and were fortunate to receive the grant for the 2<sup>nd</sup> year.

12. Referrals/Recommendations for January meeting – None.

13. Meeting concluded at 12:00 p.m.

Submitted by:  
Sheila Rine