

BOARD OF HEALTH MEETING
Wednesday, November 4th, 2015
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Richard Hurlbert, Robert Benishek, Patty Shinneres, Dr. Flowers, Holly Matucheski, Arlene Bonacci

ABSENT: Angela Schreiber

ALSO PRESENT: Ron Barger, Sheila Rine, Wendee Cox, RJ Weitz

1. R. Hurlbert called the meeting to order at 10:30 a.m.
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by A. Bonacci, seconded by P. Shinneres to approve the agenda. Motion carried.
4. Minutes of the October 7th, 2015 board meeting were approved with motion by B. Benishek, seconded by J. Popelka. Motion carried.
5. Review bills paid.
6. The next meeting will be Wednesday, December 2nd, 2015 at 10:30 a.m. There will be language changes to the next agenda as informed by Robin.
7. Correspondence and Reports:
 - a. Legislative Update – Nothing to report at this time. Karen will report on this in the future.
8. Personnel Update: Stephanie Thiede was hired as the part-time RN. She will be able to work 42 hours per pay period.
9. Director's Report: Ron mentioned that this is still early into the merge. Still heavily involved in the Health Department due to flu clinics and will be probably through the end of the year. He has done a lot of meet and greets on the Social Services side and has met with the Judge several times. Ron is very busy, working late nights. Motion by B. Benishek, seconded by H. Matucheski to approve the Director's Report. Motion carried.
10. Public Health:
 - a. Data report for October was passed around and discussed. Increase in vaccinations due to flu and school-based clinics. Currently going into the schools to give vaccinations. A total of 13 schools and 30 days to complete all of them. Vision screenings are also being completed for grades 1-3-5. Motion by B. Benishek, seconded by J. Popelka to approve the data report. Motion carried.
 - b. General Public Health Update – No pertussis; Flu is low. Mumps in Southern WI. 19 confirmed cases.

- c. Program Updates – BHLC minutes were passed around. BHLC/CHIP/Health Coalition – Community Health Needs assessment kicked off this week. Wendee will be our liaison. Surveys will be distributed within the next few months.
AmeriCorp – Wendee attended the Transitional Fair at the high school. Focused on e-cigarettes. Was introduced to the new school psychologist and health teacher and they have invited Wendee into the classroom to do presentations. Wendee presented on Anger Management at Head Start. Wendee attended the Mental Health 1st AIDE Training in Marshfield. She is now certified to teach others. Will need to do 3 trainings and have at least 10 people attend within 1 year. This is an 8 hour class but can be broken down in 2 sessions. BOH invited Wendee to come and talk at County Board about this.
Diaper Bank – Karen mentioned there are many partners involved in this project including Social Services, AVAIL, Head Start, OB, Salvation Army and Health Department. Have some funding available. In the process of completing policies. Karen Marten will be the lead on this project.

11. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared. NALBOH newsletter also passed around.
- b. Canstructure – The county participated in the canstructure sponsored by Thrivent. 53 businesses participated with 12 sculptures and 4 tons of food was collected.
- c. “No smoking/Vaping” in grandstands at the fairgrounds – The County and Fairboard promotion committees contacted Ron in regards to language and signage. Besides “No smoking”, it is suggested that “No Vaping” be added. This has passed at Property Committee, per B. Benishek. Motion by B. Benishek, seconded by H. Matucheski to approve of the Health Department spending up to \$300 for signage. Motion carried.
- d. Results from Regional Immunization Director’s Inspection – Jane Dunbar from the State Northern Regional Office, stopped into the office last week for a “surprise” inspection. We passed 100%.

12. New Business:

- a. Conference/Workshop attendance – BOH Members. B. Benishek made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by A. Bonacci. Motion carried. Staff – None.
- b. Other business: Director’s evaluation due December BOH meeting – Ron passed around copies of what he filled out on the evaluation form. Please review and make comments and bring back to the BOH meeting next month, at which time, BOH will go into closed session and Karen will be in there to take notes and answer questions as needed.

13. Referrals/Recommendations for December meeting – Director’s evaluation.

14. Motion by A. Bonacci, seconded by H. Matucheski to adjourn the meeting at 11:40 a.m. Motion carried.

Submitted by:
Sheila Rine