

BOARD OF HEALTH MEETING
Wednesday, January 6, 2016
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Richard Hurlbert, Robert Benishek, Patty Shinneres, Dr. Flowers, Holly Matucheski, Arlene Bonacci

EXCUSED: Dale Dahms

ALSO PRESENT: Ron Barger, Sheila Rine, Karen Hegrans, Angela Nimsgern, Mary Pavek, Darlane Jansen, Jean Turunen, Karen Marten, Stephanie Thiede

1. R. Hurlbert called the meeting to order at 10:30 a.m.
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by B. Benishek, seconded by P. Shinneres to approve the agenda. Motion carried.
4. Minutes of the December 2nd, 2015 board meeting were approved with motion by A. Bonacci, seconded by J. Popelka. Motion carried.
5. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – none.
6. Review bills paid.
7. The next meeting will be Wednesday, February 3rd at 10:30 a.m. R. Hurlbert will not be present, therefore, the Vice Chair, H. Matucheski will chair the meeting.
8. Presentation of Topics by Guests – Mary Pavek, Antigo Housing Authority presented information on the Antigo Housing Authority, giving a background and how many units they have. Darlane Jansen, Antigo Unified School District School nurse, mentioned she had articles in the AMS/AHS newsletter on influenza and handwashing techniques. Angela Nimsgern, Regional Director for the State Department of Public Health gave a review of the 140 review process and acknowledged health department staff and Judy Popelka for their participation in the review process. The review is carried out every five years and sets the category that each health department operates under. Langlade County is designated as a Level II Health Department and as such assures all Level I as well as Level II services are being provided to county residents. By increasing to a Level II or Level III, it allows for additional funding to the Health Departments and after the review was completed, Angela stated she would like to congratulate Ron and the excellent staff at the Health Department, for completing the necessary information needed to be a Level II Health Department.
9. Correspondence and Reports:
 - a. Legislative Update – Nothing to report at this time.

10. Personnel Update: Ron discussed the need to appoint Karen Hegranes as the new Health Officer and requested to send this request to the full County Board for approval effective Feb. 16th at the County Board meeting. Ron reviewed the State Statutes which basically stated the Health Officer must be fully funded by the Health Department. Due to Ron's new position being 70% Social Services and 30% Health Department, does not allow him to be the Health Officer, therefore, Karen Hegranes has the qualifications to be. Motion by H. Matucheski, seconded by A. Bonacci to approve Karen Hegranes as Health Officer and to forward to the County Board for final approval. Motion carried.
11. Director's Report: Ron mentioned that he has moved his office to Social Services. With Karen being approved as Health Officer, he will still remain Director of both the Health Department and Social Services, but programs will be looked into and there may be some reassigning of job duties.
12. Public Health:
 - a. Data report for December was passed around and discussed, as well as the year to date comparison. Motion by B. Benishek, seconded by A. Bonacci to approve both data reports. Motion carried.
 - b. General Public Health Update – Mumps is still circulating in the southern part of the state, with the latest cases being at University of Wisconsin. Hepatitis C testing will be offered through the ARCW 1x/month at Family Planning.
 - c. Program Updates – BHLC and CHIP – No update at this time. Healthy Ways newsletter passed around.
 - Americorp – Will postpone to next month.
 - Langlade Health Coalition – No update at this time.
 - Diaper Bank – Will postpone to next month.
13. Old Business:
 - a. Public Awareness Activities – Newspaper articles were shared.
14. New Business:
 - a. Conference/Workshop attendance – BOH Members. B. Benishek made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by H. Matucheski. Motion carried. Staff – None.
 - b. Grant application request for Drug Free Communities – Ron is requesting approval to apply for the Drug-Free Communities grant, which is over \$100,000 due in March, and forward request to the Finance Department. Ron reviewed what the grant is about and is renewable up to 10 years. Motion by J. Popelka, seconded by B. Benishek to allow the Health Department to apply for this grant and forward request to the Finance Department. Motion carried.
 - c. Approve purchase card for Stephanie Thiede – Motion by B. Benishek, seconded by J. Popelka to allow purchase card for Stephanie Thiede with a \$250 limit. Motion carried.
 - d. Approve Social Services Oversight Committee request to transfer \$2000 from Public Health budget to Social Services for Play and Learn Program – A request was presented to the BOH from the DSS oversight committee to transfer \$2000 from the Health Department budget to DSS budget to cover the cost of the "Play and Learn Program". The request was reviewed as well as the Play and Learn Program itself. The committee indicated that the request lacked detailed information and the request was tabled until a later date.

15. Referrals/Recommendations for February meeting – Review After-Action Report related to school based flu clinics.
16. Motion by P. Shinnars, seconded by A. Bonacci to adjourn the meeting at 12:00 p.m. Motion carried.

Submitted by:
Sheila Rine